



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING NOTICE:

**BOARD OF EXAMINERS OF NURSING HOME
ADMINISTRATORS**

DATE AND TIME:

Tuesday, September 13, 2011 at 1:00 p.m.

PLACE:

861 Silver Lake Boulevard, Dover, Delaware
Conference Room B, second floor of the Cannon Building

AGENDA

(Amended Items Marked by *)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
 - 2.1 July 12, 2011 Board Meeting
- 3.0 Unfinished Business
 - 3.1 Strategic Plan 2011
 - 3.1.1 Rule 2.0 (Definition of Preceptor) – Review of Federal Regulations from Mr. Salitsky
 - 3.1.2 Rules 10.1 and 10.2 (AIT Program) – Review of Federal Regulations from Mr. Salitsky
 - 3.1.3 Board's Addendum A – Review of Federal Regulations from Mr. Salitsky
 - 3.1.4 Board Member Training – Review Board Member Orientation Packet from Ms. White
 - 3.1.5 Rule 14.2 (Acting/Temporary Licensure) – Review of Federal Regulations from Mr. Salitsky
 - 3.1.6 CE Credit for Board Meetings – Review draft language from Mr. Stevenson
 - 3.1.7 Renewal Period Changed from Two Years to One Year – Draft language has already been approved (awaiting public hearing)
 - 3.2 Continuing Education Audit of Licensees
 - 3.3 NAB Annual Meeting – Report from Hope Squier
- 4.0 New Business
 - 4.1 Ratification of Licensure - None
 - 4.2 Review of Applications for Licensure
 - 4.2.1 Tammy Chavis, AIT Application
 - 4.3 Review of AIT Progress Reports
 - 4.3.1 Laura Kasal, 2nd Quarterly Report
 - 4.3.2 Christopher Collins, 1st Quarterly Report
 - 4.3.3 Varina Marshall, 2nd / Final Quarterly Report (needs approval to sit for NAB)
 - 4.3.4 Robert Greer, 1st Quarterly Report

- 4.3.5 Christy Lane, 2nd Quarterly Report
- 4.4 Ratify Approval of AIT Changes for Sheila O’Gara
 - 4.5.1 Change AL Preceptor from Kenneth Carson to Susan Barnes
 - 4.5.2 Request One-Week Extension thru 10/11/11 (vacation)
- 4.5 AIT Report (as of 9/6/11)
- 4.6 Request for CE Extension – Joyce Medkeff
- 4.7 Review of Continuing Education Approval Requests
 - 4.7.1 Health Care Association of New Jersey (HCANJ) – 63rd Annual State Health Care Convention & EXPO, Atlantic City, NJ, 10/25/11 – 10/27/11
 - 4.7.1.1 *Managing the Complex Psychiatric & Mental Health Needs of Residents in All Health Care Settings*, 10/25/11, 10:00am – 12:00pm, Requesting 2.0 CE
 - 4.7.1.2 *Financing Challenges 2012: Medicare Compliance*, 10/25/11, 10:00am – 12:00pm, Requesting 2.0 CE
 - 4.7.1.3 *NJ Department of Health & Senior Services (DHSS): Global Waivers for LTC Medicaid*, 10/25/11, 10:00am – 12:00pm, Requesting 2.0 CE
 - 4.7.1.4 *NJ Department of Health & Senior Services (DHSS): Infection Control & Communicable Diseases*, 10/25/11, 2:30pm – 4:30pm, Requesting 2.0 CE
 - 4.7.1.5 *Accountable Care Organizations (ACOs): The Impact of Quality of Care & Funding*, 10/25/11, 2:30pm – 4:30pm, Requesting 2.0 CE
 - 4.7.1.6 *Leadership Skills & Conflict Resolution 2012*, 10/25/11, 2:30pm – 4:30pm, Requesting 2.0 CE
 - 4.7.1.7 *Treating Addictions & Substance Abuse in All Health Care Settings*, 10/26/11, 10:00am – 12:00pm, Requesting 2.0 CE
 - 4.7.1.8 *From First Tour to Move-Out Day – Keeping Your Customers Happy*, 10/26/11, 10:00am – 12:00pm, Requesting 2.0 CE
 - 4.7.1.9 *Employer Based Health Insurance*, 10/25/11, 10:00am – 12:00pm, Requesting 2.0 CE
 - 4.7.1.10 *Segment 1: Advanced Standing for ALFs, Segment 2: NJ DHSS Update 2012: UTF, NJCTP & QIS*, 10/26/09, 2:00pm – 4:00pm, Requesting 2.0 CE
 - 4.7.1.11 *Risk, Compliance & Financial Management Opportunities Using MDS 3.0*, 10/26/11, 2:00pm – 4:00pm, Requesting 2.0 CE

- 4.7.2 DE Health Care Facilities Association, *18th Annual Trade Show & Educational Conference*, 9/22/11
 - 4.7.2.1 *Preparing Your Organization for the Future: Strategy, Staff & Satisfaction*, 9:00am – 10:00am, Requesting 1.0 CE
 - 4.7.2.2 *Effective Communication vs. TURF WARS – R U On the Winning Team?*, 10:30am – 12:00pm, Requesting 1.5 CE
 - 4.7.2.3 *Spanning the Ages: Meeting the Needs of Different Generations*, 1:30pm – 3:00pm, Requesting 1.5 CE
 - 4.7.2.4 *It's A Jungle Out There! Self-Management for Today's Health Care Leaders*, 3:30pm – 4:30pm, Requesting 1.0 CE
- 4.7.3 Delaware Hospice's Family Support Center, *Peace At Last*, 10/28/11, 8:00am – 4:15pm, Requesting 7.0 CE *
- 4.8 Approved NHA Courses of Study for Licensure – Ms. Howard
- 4.9 NAB 2011 Mid-Year Meeting, Delray Beach, FL, November 9-11 – Request from Mike Salitsky
- 4.10 Memo from DPR Director James Collins re 2012 Legislative Session
- 4.11 2012 Meeting Schedule
- 5.0 Complaint Status – No Updates
- 6.0 Other Business before the Board (for discussion only)
- 7.0 Public Comment
- 8.0 Next Meeting – November 8, 2011, 1:00 p.m. 861 Silver Lake Boulevard, Cannon Building, Conference Room B, Dover, Delaware
- 9.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CONTACT THE BOARD OFFICE IMMEDIATELY AT 302-744-4500 IF YOU CANNOT ATTEND THE MEETING. THANK YOU.